Documenting Continuing Part C Eligibility in BRIDGES

2011 IDEA Part C Regulations	§303.321 Evaluation of the child and assessment of the child and family. (2) As used in this part-- (i) Evaluation means the procedures used by qualified personnel to determine a child's initial and **continuing eligibility** under this part, consistent with the definition of infant or toddler with a disability in §303.21. An initial evaluation refers to the child's evaluation to determine his or her initial eligibility under this part;
BabyNet Policy and Procedure Manual	Evaluation for IDEA Part C (BabyNet) purposes means the procedures used by appropriate qualified personnel to determine a child's initial and **continuing eligibility**, consistent with the definition of infants and toddlers with disabilities including determining the status of the child in each of the following developmental areas: (1) cognitive development; (2) physical development, including vision and hearing; (3) communication development; (4) social or emotional development; and (5) adaptive skills.

Evaluations and Assessments conducted prior to a child's Annual IFSP are used to help redetermine Part C eligibility. BRIDGES will document eligibility redetermination and save the history of previous determinations. These steps should be followed in order to document this process in BRIDGES:

1. All service providers will add current evaluations and assessments to BRIDGES prior to the Annual IFSP team meeting.
   a. Each evaluation and assessment should be designated as a "re-eval."
   b. If the child has received a new diagnosis, add a new Health Assessment and designate it as a "re-eval." This will allow the service coordinator to select the new diagnosis and change the category from Developmental Delay to Established Risk on the Eligibility screen.
2. After reviewing current evaluation and assessment information, the team will determine if the child meets eligibility criteria for continued Part C eligibility.
3. On the Eligibility screen, the service coordinator:
   a. Chooses Established Risk or Developmental Delay (this sometimes changes over time, see 1. b.)
   b. Deletes previous eligibility determination date
   c. Enters new eligibility determination date
   d. Clicks SAVE.
4. The previous eligibility information is now saved at the bottom of the screen and on the previous IFSP.